



## B. Sc.H.Sc. (English and Communication Skills) SEMESTER-II

### Unit- I

Biodata/Resume

<https://youtu.be/yMhmyHr0-N4> by Sundeep SaradhiKanthety

Job Application

<https://www.youtube.com/watch?v=JMltlqAT9LA> by Technical creator

<https://www.youtube.com/watch?v=NI6GtIOGfV4> by Learn Essay Speech

Tenses

<https://www.khanacademy.org/humanities/grammar/parts-of-speech-the-verb/the-tenses/v/introduction-to-verb-tense-the-parts-of-speech-grammar>

Direct and Indirect Speech

<https://www.youtube.com/watch?v=yML5gg26MUA>

### Unit- II

Technical Report Writing

[https://youtu.be/9U\\_mqypKORw](https://youtu.be/9U_mqypKORw) by Mrs. G.S.Zunjarwad

### Unit- III

Dialogue writing

<https://www.youtube.com/watch?v=3i0oc7ap4Jg> by Dr.Mrs.Shraddha Deshpande

Degrees of Comparison [https://youtu.be/Wm3T77M\\_1dk](https://youtu.be/Wm3T77M_1dk) by Dr.Mrs.Shraddha Deshpande

Transformation of Sentences <https://youtu.be/vObTBhdFtfU> by Dr.Mrs.Shraddha Deshpande

### Unit- IV

Agenda writing <https://youtu.be/PTtcD-wj3rA> by Md Azim

Notices <https://youtu.be/ZEPKiMZUfio> by Dr.Sunanda Patil-Shinde

Minutes of the Meeting <https://youtu.be/PTtcD-wj3rA> by Md Azim

Simple, Compound, Complex Sentences

<https://www.youtube.com/watch?v=smgYeUomfyA> EasyTeaching