



DHARAMPETH M. P. DEO MEMORIAL SCIENCE COLLEGE, NAGPUR
INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE

25th June, 2022

Dear Esteemed IQAC Members

As a part of IQAC's quality enhancement measure a review cum planning meetings of all Esteemed Members of Internal Quality Assurance Cell (IQAC) of the college is scheduled on **30th June, 2022 at 03.30pm** in Conference Chamber.

Kindly accept this as a formal invite for the meeting.

Sr. No	Name of Member	Designation
1.	Dr. A. V. Peshwe	Principal/Chairman
2.	Adv. Ulhas Aurangabadkar	President, DES, Management
3.	Adv. Sanjiv Deshpande	Vice President, DES, Management
4.	Shri Ratnakar Kekatpure	Secretary, DES. Management
5.	Shri A.G. Apte	Treasurer, DES, Management
6.	Dr. P. T. Humane	IQAC, Coordinator
7.	Vacant due to retired	Member
8.	Mr Ravi Haridas	Member (Alumni)
9.	Dr. P.W. Ambekar	Member
10.	Mrs. Snehal Narle	Member
11.	Dr. Nitin Gaikwad	Member
12.	Prof. Sanjay J. Dhoble	Research Scientist (External Expert)
13.	Mr. Utkarsh Khopkar	Industrialist, Sun Envriion Pvt. Ltd, Nagpur

Agenda Points for IQAC Meeting:

- 1) Implementation of Diploma Course in Mushroom Cultivation from 2022-23 one year add on course approved by University Grants Commission (UGC)
- 2) To sign MOU with Horiba India Pvt. Ltd., MIDC, Butibori, Nagpur and to avail the Certificate Courses for the students of Biology opting Microbiology as one of the subjects.
- 3) To sign MOU with V. R. Jamdar Siemens Centre of Excellence, VNIT, Nagpur and to avail Certificate courses to the students of Mathematics group under this MOU.
- 4) To sign MOU with Production Modelling India (PMI) Pvt. Ltd., Isasani, Hingna, Nagpur to provide Simulation Training to the students of mathematics.
- 5) Organization of Seminars / Workshops / Conferences / Induction Programme, etc.
- 6) Preparation of List of Curricular Activities (NEP-2022) and submission to IQAC

- 7) Enlisting of Student Centric Project (SCP) and its implementation by each of the departments.
- 8) Responsibility to HODs, Committee Conveners and Criterion In-charge for AQAR 2021-22, SSR Compilation and Departmental annual reports for compilation of Institutional Annual Report.
- 9) Submission of AQAR 2021-22 and IIQA on or before 31st December, 2022
- 10) Internal Assessment Marks Policy decision for uniformity in the evaluation of IA marks
- 11) To schedule a separate meeting for CHB Teachers and Non-teaching staff for distribution of work for NAAC Assessment and Accreditation.
- 12) Infrastructural improvement in the college premises wherever necessary.
- 13) Preparation to Conduct RTM Nagpur University's Winter-2022 Examination for Sem.- I & III (College level examination).
- 14) Organization of seminar on Apiculture and installation of artificial honey bee hive in college premises.
- 15) To organize inter-collegiate as well as university level sports competitions in college premises.

Prof. Pitambar Humane
IQAC Co-ordinator

CO ORDINATOR
INTERNAL QUALITY ASSURANCE CELL
DHARAMPETH, M. P. DEO MEMORIAL &
SCIENCE COLLEGE, NAGPUR

Dr. Akhilesh Peshwe

Principal
Principal
Dharampeth M.P. Deo Memorial
Science College, Nagpur.



DHARAMPETH M. P. DEO MEMORIAL SCIENCE COLLEGE, NAGPUR
INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT

30th December, 2022

As a part of IQACs quality enhancement measure a review cum planning meetings of the Esteemed IQAC Members was held on *30th June, 2022 at 03.30pm* in conference chamber. The following action is taken with respect to the agenda points discussed in IQAC Meetings on 30th June, 2022

Sr. No.	Agenda Points of IQAC Meeting	Action Taken
1.	Implementation of Diploma Course in Mushroom Cultivation from 2022-23 one year add on course approved by University Grants Commission (UGC)	The course is started by Botany department for the students of B. Sc. Sem.-I and B. Sc. H. Sc. Sem.-I
2.	To sign MOU with Horiba India Pvt. Ltd., MIDC, Butibori, Nagpur and to avail the Certificate Courses for the students of Biology opting Microbiology as one of the subjects.	The MOU Signed with Horiba India Pvt. Ltd., MIDC, Butibori, Nagpur and the students of Microbiology visited to Horiba for Certificate Courses
3.	To sign MOU with V. R. Jamdar Siemens Centre of Excellence, VNIT, Nagpur and to avail Certificate courses to the students of Mathematics group under this MOU.	The MOU signed with V. R. Jamdar Siemens Centre of Excellence, VNIT, Nagpur and the students of mathematics group completed six certificate courses
4.	To sign MOU with Production Modelling India (PMI) Pvt. Ltd., Isasani, Hingna, Nagpur to provide Simulation Training to the students of mathematics.	The MOU signed with Production Modelling India (PMI) Pvt. Ltd., Isasani, Hingna and the software purchased for simulation training
5.	Organization of Seminars / Workshops / Conferences / Induction Programme, etc.	Seminars and workshops were organized at departmental level
6.	Preparation of List of Curricular Activities (NEP-2022) and submission to IQAC	List of Curricular Activities (NEP-2022) submitted to IQAC by each department
7.	Enlisting of Student Centric Project (SCP) and its implementation by each of the departments.	List of Student Centric Project (SCP) submitted to IQAC by each department
8.	Responsibility to HODs, Committee Conveners and Criterion In-charge for AQAR 2021-22, SSR Compilation and Departmental annual reports for	All the relevant documents for compilation of AQAR 2021-22 provided by HODs and other teaching staff of the college.

	compilation of Institutional Annual Report.	
9.	Submission of AQAR 2021-22 and IQA on or before 31 st December, 2022	AQAR 2021-22 submitted
10.	Internal Assessment Marks Policy decision for uniformity in the evaluation of IA marks	Implementation of Internal Assessment Marks Policy by each department
11.	To schedule a separate meeting for CHB Teachers and Non-teaching staff for distribution of work for NAAC Assessment and Accreditation.	The meetings were conducted by the principal
12.	Infrastructural improvement in the college premises wherever necessary.	Some of the important infrastructural changes were made
13.	Preparation to Conduct RTM Nagpur University's Winter-2022 Examination for Sem.-I & III (College level examination).	Software improved to control the examination related works like, identity cards and Answer sheets were printed for the examination
14.	Organization of seminar on Apiculture and installation of artificial honey bee hive in college premises.	A seminar on Apiculture was organized and installation of artificial honey bee hive in Botanical Garden
15.	To organize inter-collegiate as well as university level sports competitions in college premises.	University level Girls' Kabbaddi Competitions were organized on college ground.



Prof. Pitambar Humane
IQAC Co-ordinator

CO ORDINATOR
INTERNAL QUALITY ASSURANCE CELL
DHARAMPETH, M. P. DEO MEMORIAL &
SCIENCE COLLEGE, NAGPUR



Dr. Akhilesh Peshwe
Principal
Principal
Dharampeth M.P. Deo Memorial
Science College, Nagpur.



DHARAMPETH M. P. DEO MEMORIAL SCIENCE COLLEGE, NAGPUR
INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE

04th July, 2022

All the teaching staff of Senior College are informed that as a part of IQACs quality enhancement measure a review cum planning meeting of the following agenda points is scheduled on **Tuesday, 05th July, 2022** at **01.00pm** in conference chamber.

1. Feedback and submission of Departmental Annual Report 2021-22
2. Feedback on AQAR 2021-22 compilation from Criterion In-Charge
3. Feedback on Departmental documentation from HODs
4. Feedback on enlisting of Departmental & Committee's Activities on google form
5. Discussion on Introduction of Career oriented Certificate Courses in collaboration with **V.R. Jamdar Siemens Centre of Excellence**, VNIT, Nagpur

All should positively attend the meeting on time and if any problem to attend the meeting, then kindly acknowledge the undersigned.

Prof. Pitambar Humane

IQAC Co-ordinator

CO-ORDINATOR
INTERNAL QUALITY ASSURANCE CELL
DHARAMPETH, M. P. DEO MEMORIAL &
SCIENCE COLLEGE, NAGPUR
Copy to:

Dr. Akhilesh Peshwe

Principal

Dharampeth M.P. Deo Memorial
Science College, Nagpur.

- 1) Prof. Mrs. Seema Ubale
- 2) Mrs. Manju Deshpande
- 3) Dr. Mrs. Vidya Kathoke
- 4) Lt. Dr. Prashant Ambekar
- 5) Dr. Mrs. Vaishali Meshram
- 6) Dr. Mrs. Shraddha Deshpande
- 7) Dr. Nitin Gaikwad
- 8) Prof. Mrs. Varsha Rangari
- 9) Dr. Mrs. Kirti Paturkar
- 10) Dr. Mrs. Snehal Narale
- 11) Mrs. Ruma Kapre,
- 12) Mr. Roshan Thakre
- 13) Mrs. Shambhavi Holey

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DHARAMPETH M. P. DEO MEMORIAL SCIENCE COLLEGE, NAGPUR
INTERNAL QUALITY ASSURANCE CELL (IQAC)
MINUTES OF MEETING

05th July, 2022

All the teaching staff members of Sr. College were present in the meeting held on 29th June, 2022 at 01.00pm in conference chamber.

- Minutes of last meeting were read out for smooth working of the IQAC for NAAC fourth Cycle
- Feedback taken from the all the staff members for preparation and submission of Departmental Annual Reports.
- Feedback taken from the heads of the departments and Committee conveners regarding activity reports.
- Discussion on various certificate courses in association with V. R. Jamdar Siemens Centre of Excellence, VNIT, Nagpur.
- Certificates courses will also be allotted to interested students of summer-2022 pass-out students of the institute.
- Guidelines were provided for submission of data for the compilation of AQAR: 2021-22 to each staff member of the institute.

Prof. Pitambar Humane

IQAC Co-ordinator

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DHARAMPETH M. P. DEO MEMORIAL SCIENCE COLLEGE, NAGPUR

INTERNAL QUALITY ASSURANCE CELL (IQAC)

NOTICE

10th August, 2022

All the teaching staff of Senior College are informed that as a part of IQACs quality enhancement measure a review cum planning meeting of the following agenda points is scheduled on **Friday, 12th August, 2022** at **12.30pm** in conference chamber.

1. Feedback for AQAR 2021-22 Criterion data submission from all the senior college staff members to each Criterion In-charge
2. Feedback for Compilation of Templates, supporting documents and Geo-tag photographs wherever necessary for each Criterion from Criterion In-charge
3. Feedback on Activities Reports 2021-22 for AQAR Compilation, as per the guidelines from IQAC
4. Discussion and finalization of INDUCTION PROGRAM 2022-23
5. Feedback for Departmental documentation from HODs

All should positively attend the meeting on time and if any problem to attend the meeting, then kindly acknowledge the undersigned.

Prof. Pitambar Humane

IQAC Co-ordinator

COORDINATOR
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Dr. Akhilesh Peshwe

Principal

Principal

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DHARAMPETH M. P. DEO MEMORIAL SCIENCE COLLEGE, NAGPUR
INTERNAL QUALITY ASSURANCE CELL (IQAC)
MINUTES OF MEETING

13th August, 2022

All the teaching staff members of Sr. College were present in the meeting held on 12th August, 2022 at 12.30pm in conference chamber.

- Minutes of last meeting were read out for smooth working of the IQAC for NAAC fourth Cycle
- Feedback was taken from the Sr College Staff members regarding submission of data for compilation of AQAR 2021-22
- Feedback was taken from Criterion In-charge regarding preparation of supporting documents and templates for AQAR 2021-22
- The activities report for 2021-22 submitted to IQAC made available for compilation of data for each criterion for AQAR 2021-22
- The time table i.e., dates and speakers for induction programme was discussed and finalized for First Year students of 2022-23
- Guidelines were provided to HODs for departmental documentation

Prof. Pitambar Humane

IQAC Co-ordinator

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NOTICE

12th September, 2022

All the teaching staff of Senior College are informed that as a part of IQACs quality enhancement measure a review cum planning meeting of the following agenda points is scheduled on **Tuesday, 13th September, 2022 at 03.30pm** in conference chamber.

Also, there will be **Everyday Meetings** in Conference Chamber **at 03.30pm** on all working days.

1. Discussion of Activities based on syllabus with respect to NEP:2022
2. Discussion on organization of Student Centric Activities for 2022-23
3. Status and submission of supporting documents and templates for AQAR 2021-22 from respective Criterion In-charge
4. Discussion on Final Submission of AQAR 2021-22 and planning for SSR Preparation within time frame.
5. Status and Feedback on preparation of Departmental documents from HODs
6. To provide IQAC guidelines on academics for the session 2022-23.

All should positively attend the meeting on time and if any problem to attend the meeting, then kindly acknowledge the undersigned.

Prof. Pitambar Humane

IQAC Co-ordinator

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Dr. Akhilesh Peshwe

Principal

Dharampeth M.P. Deo Memorial
Science College, Nagpur.

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DHARAMPETH M. P. DEO MEMORIAL SCIENCE COLLEGE, NAGPUR
INTERNAL QUALITY ASSURANCE CELL (IQAC)
MINUTES OF MEETING

13th September, 2022

All the teaching staff members of Sr. College were present in the meeting held on 13th September, 2022 at 03.30pm in conference chamber. The following points were discussed and accordingly the working plan is prepared and distributed.

- Criterion-wise Summary on the Institution's functioning in not more than 250 words for each criterion: To be Prepared by each Criterion In-charge
- Brief note on Strength Weaknesses Opportunities and Challenges (SWOC) in respect of the Institution: To be prepared by all HODs for respective Departments.
- Preparation of list of Curricular Activities (NEP-2022) and submission to IQAC within a week: To be Prepared by all HODs in consultation with other teaching staff of the Department
- Submission of google form shared for STUDENT CENTRIC PROJECT (SCP): To be prepared by HOD
- Note in 200 words for executive summary of Institution 2017-2022 from all the teaching staff
- Final submission of CRITERION AQAR-2021-22 to IQAC with all supporting documents and Templates by all Criterion In-Charge
- Compilation of documents and or filing at departmental level as per guidelines of IQAC by all the HODs

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NOTICE

3rd November, 2022

All the teaching staff of Senior College are informed that as a part of IQACs quality enhancement measure a review cum planning meeting of the following agenda points is scheduled On Thursday, 3rd November, 2022 at 04.00pm in conference chamber.

1. Criterion-II: Teaching, Learning and Evaluation for SSR Compilation
2. Requirements of Templates and Supporting Documents with respect to Metric Points of Criterion-II
3. Organization of separate meeting for CHB Teachers and Teaching Non-Teaching staff of the Senior College
4. Final discussion on Internal Assessment Marks as IQAC Policy making as discussed and notified on **19th October, 2022**

All should positively attend the meeting on time and if any problem to attend the meeting, then kindly acknowledge the undersigned.

Prof. Pitambar Humane

IQAC Co-ordinator

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DHARAMPETH M. P. DEO MEMORIAL SCIENCE COLLEGE, NAGPUR
INTERNAL QUALITY ASSURANCE CELL (IQAC)
MINUTES OF MEETING

4th November, 2022

All the teaching staff members of Sr. College were present in the **meeting held on 3rd November, 2022 at 04.00pm** in conference chamber. The following points were discussed and accordingly the working plan is prepared and distributed.

- Criterion-II: Teaching, Learning and Evaluation was discussed as per the requirements for SSR Compilation.
- Templates and supporting documents preparation was also discussed for Criterion-II.
- Assignment to all the Heads of the Departments was given to prepare a document on **SSR Metric Point 2.3.1: Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences using ICT tools** and submit it to IQAC on **Monday, 7th November, 2022**
- Heads of the Departments should bring to IQAC's notice regarding change in subject syllabus if any from 2017-18 to 2022-23
- **INTERNAL ASSESSMENT MARKS** policy is decided and accepted as per the notice and discussion in the meeting dated **19th October, 2022** and will be implemented from session 2022-23 onwards
- A **MEETING** was scheduled for all **Senior College Teachers and Non-teaching staff** on **Monday 7th November, 2022 at 02.00pm** in APJ Abdul Kalam Hall
- Another **MEETING** was scheduled on **Wednesday 9th November, 2022 at 01.00pm** for all **Clock Hour Basis (CHB) Teachers** of the Institute.

Prof. Pitambar Humane
IQAC Co-ordinator

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