

**DHARAMPETH M. P. DEO MEMORIAL SCIENCE COLLEGE, NAGPUR**  
**INTERNAL QUALITY ASSURANCE CELL**

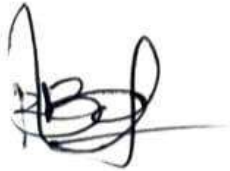
**6.3.4 IQAC Report Summary**

There were 6 meetings organized by IQAC during the session 2020-21, the date of meetings and the points discussed are mentioned in the following table:

Sr. No.	Date of the IQAC Meeting	Discussion
1.	16 <sup>th</sup> June 2020	<ul style="list-style-type: none"> <li>• Discussion on the Academic Calendar 2020-2021</li> <li>• Review of functioning of IQAC.</li> <li>• Action Plan for the year 2020-21</li> <li>• Dr. N. P. Gaikwad will work as Admission Committee Convener and the admission process will be as per the guidelines of Nagpur University, Nagpur</li> <li>• Submission of AQAR 2019-20</li> <li>• Preparation of AQAR 2020-21</li> <li>• Result analysis of Summer 2020</li> <li>• Any other related subjects with the permission of the chairman.</li> </ul>
2.	23 <sup>rd</sup> July, 2020	<ul style="list-style-type: none"> <li>• Finalization of use of Microsoft Teams for Online Teaching-Learning.</li> <li>• Use of google forms for online test examinations, feedback and surveys was decided.</li> <li>• Organization of blood donation camp in memory of Late. Shri. Vinayakrao Phatak</li> <li>• Organizations of Samajik Janiw Diwas, Foundation Day of Dharampeth Education Society, Nagpur.</li> <li>• Tree Plantation Program under NSS.</li> </ul>
3.	12 <sup>th</sup> September, 2020	<ul style="list-style-type: none"> <li>• Implementation of online “Basics of Jewellery Design and Making” Certificate Course.</li> <li>• Certificate Courses Course Coordinators informed for introduction of new courses.</li> <li>• The responsibility to conduct Stress Management Webinar given to Dr. Rahul Kalode.</li> <li>• The responsibility to conduct activity under Rotract Club of the college given to Dr. Mrs. S. A. Deshpande.</li> <li>• Assistancess for use of Microsoft Teams for online Teaching Learning with the help of techno-savvy facilities of the Institute.</li> </ul>

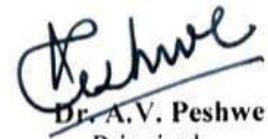
		<ul style="list-style-type: none"> <li>To solve the grievances regarding use of Microsoft Teams by the students.</li> </ul>
4.	2 <sup>nd</sup> November 2020	<ul style="list-style-type: none"> <li>Finalization of Induction Program schedule for SEM-I at entry level.</li> <li>Guest speaker were suggested for the Guest Lectures to be organized in the Induction Program.</li> <li>Allotment of teachers for contact to Guest Speaker and decide date and time for the Lecture.</li> <li>Finalization of ZOOM and You Tube platform for the organization of Induction Program. Zoom platform responsibility were given to Dr. Mrs S. A. Deshpande and You Tube Platform responsibility were given to Mrs. R. R. Kapre.</li> <li>New courses were discussed and included in IIT Spoken Certificate Course according to the need and which are beneficial for the students.</li> <li>The responsibility of Webinar of Staff Selection Commission was given to Training and Placement Cell of the college.</li> <li>Decision was made for allotment of batches of Sem.- I to the Mentors as per the mentor mentee committee guidelines.</li> <li>It was decided to constitute University Examination Grievance Committee Cell which will sort out the grievances of students. Dr. N. P. Gaikwad was made the convener of this committee and Mrs. R. R. Kulat worked as member.</li> </ul>
5.	8 <sup>th</sup> January 2021	<ul style="list-style-type: none"> <li>The responsibility of 4-days National Webinar in collaboration with RTM Nagpur University, Nagpur was given to Physics Department.</li> <li>Organization of all celebration days in the month will be organized by Value Addition Committee of the college.</li> <li>Dates were finalized to conduct IIT Spoken Tutorial Online Examination.</li> <li>Discussed all points which will be incorporated in all feedback forms which are going to circulate amongst the students.</li> <li>Decision of hybrid celebration of 72<sup>nd</sup> Republic day and Prize Distribution program were taken due to Corona Pandemic. The You Tube platform was decided for online mode. The program responsibility was given to concerned committee and YouTube life responsibility was given to Mrs. Ruma Kapre.</li> </ul>

6.	3 <sup>rd</sup> March 2021	<ul style="list-style-type: none"> <li>• The feedback of work completed by each Criterion In-charge was noted down.</li> <li>• The suggestions and difficulties faced while writing the criterion details was taken into consideration for further necessary changes.</li> <li>• Finalization of celebration of International Women's Day on 8<sup>th</sup> March 2021. The responsibility was given to Dr. Mrs. S. A. Deshpande, convener of Women Cell.</li> <li>• Co-curricular activities by Rotract Club were decided.</li> </ul>
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**Dr. R.B. Lanjewar**  
IQAC Coordinator

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